



**INVITATION FOR BIDS (IFB)  
FOR  
PROVISION OF SERVICES**

**DATE OF ISSUE MONDAY 22<sup>ND</sup> APRIL 2024**

1. The National Oil Company of Malawi Limited (NOCMA) is a wholly owned Government of Malawi Company incorporated in 2010 under the Companies Act of 1984 with the mandate to (a) Promote upstream oil and gas exploration, (b) Manage Strategic Fuel Reserve facility in accordance with the Government of Malawi's approved Strategic Fuel Reserve Management Plan and (c) Provide at a fee, hospitality to new entrants as one way of promoting competition.
2. NOCMA has budgeted funds for the procurement of Non-Consultancy Services. The Chairman, Internal Procurement and Disposal Committee now invites sealed bids from eligible Malawian Wet Cargo Transport Associations to provide cross-border road transport services for fuel to the company as follows:

<b>No.</b>	<b>Description</b>	<b>Tender Number</b>	<b>Delivery Site</b>	<b>Duration</b>	<b>Target Group</b>
1	Provision of Cross-border Road Transport Services for Fuel	NOC09/NCB/S/ FY2024-25	NOCMA Blantyre, Lilongwe, Mzuzu and Chilumba Fuel Depots	12 Months	Wet Cargo Transport Associations

3. The Wet Cargo Transport Association will be responsible for arranging and managing the safe transportation of petroleum products by road from the ports of Beira and Nacala in Mozambique, Dar es Salaam and Mbeya in Tanzania. From time to time the Transport Associations will be expected to transport fuel from other loading locations including Msasa and Feruka in Zimbabwe.
4. The Transport Associations will be based and registered as a business entity in Malawi.
5. Bidding will be conducted in accordance with open tendering procedures contained in the Public Procurement Laws and Regulations of the Government of the Republic of Malawi and is open to all eligible bidders.
6. Interested eligible bidders may obtain further information and inspect the Bidding Documents from **NOCMA's Procurement and Disposal Unit, Kang'ombe House, 4<sup>th</sup> Floor, West Wing, City Centre, Lilongwe, Malawi** from **08:00 to 12:00hours, 13:00 to 16:00hours local time** (Monday to Friday) except on Public Holidays.

7. A complete set of **Soft Copy** of Bidding Document in English language may be purchased by interested bidders from **Finance Office, Kang'ombe House, 4<sup>th</sup> Floor, East Wing, City Centre, Lilongwe, Malawi** upon payment of a non-refundable fee of Ten Thousand Kwacha (**MK10,000.00**). The method of payment will be cash.
8. Sealed bids in the form of **Soft (Flash Disk) and Hard Copies**, clearly marked on the outer envelope with "**Tender Description and Reference Number**" must be deposited in the **Tender Box** located at the Reception of **NOCMA, Kang'ombe House, 4<sup>th</sup> Floor, West Wing, City Centre, Lilongwe, Malawi** at or before **10:00 a.m. (local time) on Wednesday 22<sup>nd</sup> May 2024**. Late bids will be rejected and returned to the bidder unopened.
9. It is the responsibility of each bidder to ensure that the bids submitted are in accordance with the 'Instruction to Bidders' contained in the Bidding Document, non-compliance with the instructions will lead to disqualification and rejection of the bid.
10. Opening of Bids shall commence at **10:00 a.m. (local time) on Wednesday 22<sup>nd</sup> May 2024 at NOCMA Board Room, Kang'ombe House, 4<sup>th</sup> Floor, East Wing, City Centre, Lilongwe, Malawi**. Interested bidders, their representatives and the public are welcome to attend.
11. Bidding under this tender is not based on financial proposition given that transportation rates for each route are pre-determined by the regulator.
12. NOCMA reserves the right to exercise choice of the substantially responsive bids and procurement proceedings may be cancelled at any stage.

**The Chairperson, Internal Procurement and Disposal Committee (IPDC)**